

School Psychologist

Location : Marian College Ararat

Classification : Education Support Officer

Reports to : Principal

STATEMENT OF DUTIES

Commitment to Catholic Education

- An understanding of the ethos of a Catholic school and its mission.
- A willingness to support the College's values, policies and procedures.

School Psychologist

The role is designed to provide specialist guidance and a counselling service at Marian College. The School Psychologist will work with the Head of Wellbeing, the Head of Learning Diversity, the Administration Team, staff and, if appropriate, parents to address the relevant personal, educational and social needs of students at Marian College. This may require them to liaise with specialist and other personnel or agencies as appropriate.

In practice this means to:

- Demonstrate a commitment to ensure the ethical imperative of keeping children safe is recognised, understood, valued and upheld by all staff, volunteers and community members with the school;
- Work collaboratively with the Head of Wellbeing, House Leaders, other key stakeholders, external agencies and school and Catholic Education Office staff to develop and support processes to assist with the identification, assessment, monitoring and review of individual and whole-school student wellbeing needs, programs and processes;
- Establish and maintain systematic organisational and administrative management;
- Provide support and advice to the Head of Wellbeing regarding the management and delivery of Pastoral Care and welfare within the school;

	<ul style="list-style-type: none"> ● Provide support and advice to the Head of Learning Diversity regarding students identified as not coping in the classroom in relation to their strengths and weaknesses, learning difficulties and disorders and appropriate strategies to address these in the school and home settings; ● Work with the TA teachers/House Leaders to manage issues of concern or students at risk; ● Support staff with strategies for more effective classroom management where problems arise; ● Be available to discuss and investigate problems and as necessary, organize appropriate outcomes; ● Attend Wellbeing meetings and Administration Meetings as required; ● Be available to VCE students and parents for support on release of VCE results; ● Meet regularly with the Head of Wellbeing and the Principal to discuss student needs, programs and intervention strategies across the College.
Commitment to Child Safety	<ul style="list-style-type: none"> ● A demonstrated understanding of child safety ● A demonstrated understanding of appropriate behaviours when engaging with children ● Be a suitable person to engage in child-connected work ● Must hold or be willing to acquire a Working with Children Check card and must be willing to undergo a National Police Record Check ● Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety ● Assist in the provision of a child-safe environment for students ● Demonstrate duty of care to students in relation to their physical and mental wellbeing
General Duties	<ul style="list-style-type: none"> ● Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures ● Attend school meetings and after school services/assemblies, sporting events, mass, community and faith days as required by the Principal ● Demonstrate professional and collegiate relationships with colleagues ● Other duties as directed by the Principal
Skills/Attributes	<ul style="list-style-type: none"> ● Ability to work as part of a team ● Excellent interpersonal and communication skills ● Good oral and written communication skills, including ability to communicate with children, parents and the school community ● Ability to develop and maintain strong working relationships with key stakeholders ● Capacity to work to tight timelines ● Proven capacity to work independently ● Sound organisational skills including strong attention to detail ● Proven time-management skills ● Self-motivation

