



Marian College

Student Learning Growth & Engagement Coordinator

Position Description

POL	POL 2 + 4 lessons time release per fortnight
Position reports to	Principal, Head of Learning and Teaching
Collaborates with	Curriculum Leaders

Position Overview

The Student Learning Growth and Engagement Coordinator is dedicated to nurturing and enhancing student achievement across the college. Central to this role is a commitment to identifying and responding to learning needs through data-informed analysis, pedagogical support, and literacy enrichment. By working collaboratively with Curriculum Leaders and subject teachers, the Student Learning Growth and Engagement Coordinator cultivates targeted teaching practices and data-informed strategies that foster meaningful learning growth across cohorts, curriculum areas and student profiles. Grounded in care and evidence, this role drives initiatives that elevate student progress, reduce barriers to learning, and foster a culture of high expectations and continuous improvement.

Catholic Identity and Mission

- Promote the ethos, mission and strategic goals of Marian College and Kildare Ministries
- Support the College's values, policies and procedures through visible and relational leadership
- Nurture student learning growth through equity-focused strategies and responsive teaching, affirming each learner's dignity and capacity to flourish.

Leadership and Vision

- Provide a strategic and visionary approach to student growth across the College, informed by educational data, pedagogical research and Gospel values
- Work collaboratively with Curriculum Leaders, the Head of Learning and Teaching and classroom teachers to implement programs that foster learning growth across disciplines and year levels
- Model empathy, perseverance, patience and professionalism in all relationships
- Actively support decisions made by the College Leadership Team.

Pastoral Care

- Work closely with House Leaders, the Senior School Coordinator and subject teachers to reduce the risk of student underperformance
- Promote strength-based approaches to learning intervention, fostering student confidence and engagement
- Ensure that strategies supporting student growth are inclusive, compassionate and aligned with pastoral care practices that reflect the values of Marian College.

Academic Progress and Student support

- Analyse student performance data to identify areas of need across cohorts and curriculum areas
- Support literacy and numeracy development through explicit teaching resources and individualised staff coaching.

Staff Leadership and Development

- Facilitate professional learning opportunities, including Professional Learning Teams (PLTs), focused on data-informed pedagogy, explicit teaching, literacy and intervention
- Provide one-on-one pedagogical mentoring to teachers to develop differentiated responses to student learning needs
- Model relational leadership that supports teacher capacity, professional dialogue and collaborative learning
- Contribute to a culture of reflective practice and continuous growth within teaching teams.

Communication and Engagement

- Build strong, respectful relationships with staff to support collaborative teaching practice and shared responsibility for student growth
- Partner with Curriculum Leaders and the Head of Learning and Teaching to ensure interventions and pedagogical support are embedded across the school
- Celebrate student achievement and progress through whole-school events, newsletters and staff forums
- Communicate outcomes of learning programs and academic support through clear and timely feedback mechanisms.

Specific tasks

- Monitor and respond to trends in student performance using NAPLAN, ACER- PAT M & PAT R, and internal school data sets eg. data from subject specific online platforms
- In collaboration with the Head of Learning and Teaching and working with subject teachers and Curriculum Leaders, analyse and respond to VCE data.

Commitment to Child Safety

Consistent with our mission as a Catholic school in the Brigidine traditions, Marian College is committed to a culture of child safety and a zero tolerance for child abuse. All staff are expected to uphold the primacy of safety and wellbeing of our students. The Student Learning Growth and Engagement Coordinator must:

- Adhere to Child Safety legislation and College requirements
- Provide students with a child-safe environment in which the inherent dignity of children and young people is respected and nurtured
- Be familiar with and comply with the Marian College and KEM Child Safe Code of Conduct and Child Safety policies and any other policies or procedures relating to child safety
- Demonstrate duty of care to students in relation to their physical and mental wellbeing
- Maintain confidentiality, discretion and professional boundaries in all matters
- Maintain accurate and timely student records through Marian College reporting processes, SIMON Behavioural Tracking and Student Notes.

Health and Safety

All Marian College staff are expected to:

- Adhere to, and implement, safe work practices and procedures in accordance with Marian College and KEM policies
- Work safely and report any hazards in accordance with college procedures
- Monitor and take full care of the health and safety of others
- Participate when required in the resolution of safety issues.

Other Duties

It is not the intention of this role description to limit the scope or accountability of the position but to highlight the most important aspects. All employees are required to undertake reasonable duties commensurate with their skills and training from time to time in accordance with the needs of the College or as directed by the Principal.